**Booking Form 2020 Courses**

**The New Pastel School……***Courses Designed to Inspire*

**Part 1** please complete and return with you deposit payment for all courses

**Part 2** shows prices
**Part 3** please complete and return for Shorland Old Farm Residential Courses **ONLY**

**Part 4** Terms and Conditions, **IMPORTANT- PLEASE READ this, it includes our** **CANCELLATION POLICY**
**Part 5** shows venue locations.

**Part 1**

Please tick the course that you would like to book on

|  |  |  |  |
| --- | --- | --- | --- |
| **Code** | **Date** | **Course Title and Venue** | **Tick** |
| A | Fri June 26 to Sun June 28 | Non-residential course ‘Pastels, New and Improvers’at Linton, North Yorkshire. Includes lunch. £385 |  |
| B | Thurs July 16 pmto Mon July 20 am | Residential Course ‘Pastels, Inspiration from Life’ at Shorland Old Farm, Exmoor Student Single Room £840  Student Sharing £792  Non-Painting Partner Sharing £382 |  |
| C | Fri Sept 25 to Sun Sept 27  | Non-residential course ‘Develop your Pastels’at Linton, North Yorkshire. Includes lunch. £385 |  |
| D | Fri Oct 30 to Sun Nov 1  | Non-residential course ‘Life and Energy in Pastels’ at Ashburton Town Hall. Does NOT include lunch. £335 |  |

Student Name**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Postcode**\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Email**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Tel**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Mobile**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name and contact number of friend or relative in case of emergency **IMPORTANT**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Relationship of person to you **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Experience**

What is your experience of using pastels? Are you a beginner, have used them a bit, been on several courses etc?
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**Food allergies for courses at Linton Memorial Hall ONLY**

Please let us know if you have any food allergies or definite intolerances that we should be aware of. We always try to make sure everyone enjoys the time they spend on our courses, but we cannot guarantee that we can cater for all diets. Please only specify foods that are a real issue for you. We can cater for Vegetarians. If you have other dietary requirements such as being vegan or gluten free, please contact Barbara to discuss before paying your deposit.
Please note there is a surcharge of £5 per day for special dietary requirements.

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**Mobility**

Do you have any problems with mobility? It helps to know, so that we can set up the hall accordingly.

Kindly note that access to the studio at Shorland Old Farm is by stairs only. There is unfortunately no disabled access.

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**Any other questions?**

Do you have any other questions about the course? Please continue on back of sheet if necessary. We will endeavour to answer any queries you have.

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I agree to pay £100 deposit with my booking and the balance of £\_\_\_\_\_\_\_\_ 12 weeks prior to the course date.

I have read and agree to the Terms and Conditions (Part 4), please tick -----

**PLEASE READ OUR CANCELLATION POLICY AS IT HAS CHANGED**

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please print your name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Check List before posting, please tick**

I have completed and enclosed my;

**Booking Form Part 1\_\_\_\_**

**Booking Form Part 3 for Shorlands Courses ONLY \_\_\_\_**

**Deposit cheque of £100 \_\_\_\_ or I wish to pay via BACS \_\_\_\_**

Please make cheques payable to Rebecca de Mendonça

BACS payments to Mrs R de Mendonça, Nat West Bank, sort code 600801, account no 66276780

Please return Parts 1 and 3 (if appropriate) with your deposit (if paying by cheque) to;

**Barbara Greaves, THE NEW PASTEL SCHOOL**

**10 Lawn Avenue, Burley in Wharfedale, Ilkley LS29 7ET**

**Enquiries for all courses please contact Barbara Greaves at**

thenew.pastelschool@yahoo.co.ukTel 01943 864389 or call Nel on 07801 051 468

**www.thenewpastelschool.co.uk**

**Part 2 – Prices until JAN 1ST 2020**

**Course A & C**

**Non-residential courses at Linton Memorial Hall, Linton, near Wetherby, North Yorkshire in June and September**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course description** | Deposit payable on booking | Balance due12 weeks before course date | **Total Cost** |
| Pastel Course with 3 days tuition and lunchNon-Residential | £100 | £285 | **£385** |

**Course B**

**Residential Courses at Shorland Old Farm, Challacombe, Exmoor in July
3 days tuition, 4 nights accommodation**

**Prices depend on your choice of accommodation;**

|  |  |  |  |
| --- | --- | --- | --- |
| **Type of accommodation** | Deposit payable on booking | Balance due16 weeks before course date | **Total Cost** |
| Single occupancy full board plus tuition | £100 | £740 | **£840** |
| Shared occupancy full board plus tuition cost per person | £100 | £692 | **£792** |
| Non Painter partner full board (includes lunches) | £100 | £282 | **£382** |

**PLEASE NOTE non-painting partner’s lunches are included at Shorland Old Farm.**

**Course D**

**Non-residential courses at Ashburton Town Hall, Ashburton, Devon, in October/November**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course description** | Deposit payable on booking | Balance due12 weeks before course date | **Total Cost** |
| Pastel Course with 3 days tuition, lunch NOT includedNon-Residential | £100 | £235 | **£335** |

**NB Lunch is NOT included on this course, as there are lots of lovely places close by in Ashburton to buy your lunch from. Note also that the long-stay car park next to the Town Hall has a £3.50 charge on the Friday and Saturday.**

**PART 3 – Complete and return for Shorland Old Farm Courses B ONLY**

**Shorland Old farm Accommodation Form
Prices valid for bookings made before 1st January 2020**

**Please print, complete and return with Booking Form Part 1**

Accommodation at Old Farm is in the form of 9 rooms each with either en-suite or a shared bathroom. Some are on the ground floor, others on the first floor. There are a range of single occupancy, twin or double rooms. Prices vary, as follows;

Prices for the 4 night and 3 day Course;

Single Occupancy full board £840

Shared occupancy (twin or double rooms), full board per person £792

Non Painter partner, full board (lunch included) £382

Please indicate what your order of preference would be (ie put a 1 for first choice, 2 for next choice);

Single Occupancy\_\_\_\_\_\_\_\_\_\_\_\_

Sharing in a twin room\_\_\_\_\_\_\_\_

Sharing in a double room\_\_\_\_\_\_\_

Would you be willing to share a twin room with someone that you do not know? Yes / no

If you are sharing with a friend or partner who is coming on the course, please give their name

Name of person sharing\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

There are no lifts at this venue.

Do you prefer to be on the Ground Floor? Yes / no / don’t mind

We will endeavour to allocate rooms based on your preference but cannot guarantee that you will get your first choice. We will not ask you to share a room if you have stated that you do not wish to do so.

Our aim is for everyone to be as comfortable as possible, and to really enjoy the course.

**Do you have special dietary requirements? Yes / no**

If you answer yes to this, then please give details below, and we will pass your contact details on to Sandy, who does the catering at Shorlands. She likes to get in touch with her guests to discuss their special requirements. It is part of the extra effort she puts in to make your stay as enjoyable as possible. (PLEASE NOTE - Sandy goes to great lengths to produce lovely food and does have an increasingly difficult job catering for peoples dietary needs and does reserve the right to refuse to cater for guests if she is having to cook several different meals at one sitting.)

 **Please give details**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Would you like to provide us with any other information that is relevant to your booking?**

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Please return this form with your Booking Form Part 1. See Parts 2, 4 and 5 for Course Prices, Terms and Conditions, and Venue Locations.

**Part 4, Terms and Conditions**

**Booking Confirmation and Payment**

We require a deposit with the booking form of £100 for each course, at the time of booking.

Please make cheques payable to Rebecca de Mendonça.

Please make BACS payments to Mrs R de Mendonca, Nat West Bank, sort/cd 60 08 01, ac/no 66276780 and notify us of your payment

On receiving your booking form and deposit of £100 per course we will confirm your place, and send a receipt via email or post. Places are allocated on a first come first served basis so if a course is full your deposit will be returned, and you will be placed on the waiting list and will be notified of spaces on other courses. Places do become available at the last minute, so it is well worth going on the waiting list.

Balance of fees for all courses must be paid 12 weeks before start date of the course. If we do not receive your payment by the due date we may treat your booking as cancelled and any monies already paid may be forfeited.

**Cancellations**

Please note that once we receive your deposit, your place is guaranteed, but **PLEASE** **NOTE** if you cancel 12 weeks or more before the start of the course your deposit will not be refunded if we do not fill your place.
If a replacement is found we will refund your deposit less a £60 administration fee.

For cancellations made **within 12 weeks** of the course start date **the full course fee will not be refunded unless a replacement can be found**. **Please take out holiday insurance.**
If a replacement is found, your money will be refunded less a £60 administration fee.
Balance of fees for all courses must be paid 12 weeks before start date of the course. If we do not receive your payment by the due date we may treat your booking as cancelled and any monies already paid may be forfeited.

**Cancellation of Course by The New Pastel School**

If the course has to be cancelled due to unforeseen circumstances such as adverse weather, ill health or accident of the tutors, or Acts of God, the New Pastel School will refund you the course fees in full. We will not be responsible for transport, accommodation or other costs.

**We therefore strongly recommend that you take out holiday cancellation insurance.**

**Food Allergies - LIMITED LIABILITY**

While reasonable care and provision will be taken to accommodate any individual’s food allergies (that are highlighted on the booking form) in relation to the provision of food during the course, Rebecca de Mendonca and Nel Whatmore cannot be held personally responsible for any allergic reaction any individual may have to any food provided. If you are known to have extreme allergic or anaphylactic reactions we would strongly advise you to bring your own food.

**Supplements for Food Allergies**

**There is a £5 a day supplement for those with specific dietary needs on the Linton courses please add £15, if you are vegan or have food intolerances or an allergy, although vegetarian is included in the normal price. On the Shorlands course, if you say on your form that you have special dietary needs we will pass your details on to Sandy, who does the catering at Shorlands. She will then contact you to discuss your needs.**

**Alterations**

All arrangements are subject to alteration.  In the event of any significant change (defined as a change in the teaching staff, a change in the course content or a change in venue to an alternative more than 2 miles from the original) the organisers’ liability is limited to any monies paid to them.

**Personal Property**

We regret that we cannot accept responsibility for loss or damage to guest's property.

**Important - Access to Venues**

Please note that Shorland Old Farm does not have disabled access. If you have difficulty climbing stairs please do not sign up for the courses at this venue, but please still let us know if you are interested for the future so that we can let you know when more suitable venues become available.

**Materials and Clothing**

By all means if you wish to bring along your own pastels, if you have any, that is fine. Equally if you have none at all, that is fine as all materials will be provided. Please come in clothes suitable for painting or bring a painting shirt or apron as they are not provided.

**Part 5, LOCATION OF COURSES**

 **SHORLAND OLD FARM, DEVON**

**Shorland Old Farm. Barton Lane, Challacombe, Bratton Fleming EX31 4UB**

Contact number **while on the course** **only** 07801051468 or 01598 763505.

Please note: if you use the postcode in your SatNav or on Google Maps for directions, do NOT follow the directions after joining the B3358.

Follow the directions below.

The coordinates on Google Maps are 51.156658,  -3.895458 or +51° 9′ 23.97″, -3° 53′ 43.65″

 **By car, directions from the M5**

From junction 27 of the M5 motorway take the A361 towards Barnstaple.

After approximately 24 miles, turn right onto the A399, towards Ilfracombe.

After about 11 miles, turn right again onto the B3358, signposted to Challacombe and Simonsbath.

Follow this road for approximately 1 mile, and you will reach a crossroads.

Bear right, signed to Challacombe church and Barton Town.

The first drive on the right, about 50 yards down the lane, is the entrance to Shorland Old Farm.

**By Public Transport**

Shorland Old Farm is rurally situated.  The closest train and coach stations are at Barnstaple, ten miles away.  Taxis may be booked to bring you out to Challacombe.

There is a small, family-owned taxi company in Challacombe, Webbers Travel, and transport may be booked through them.  <http://www.webberstaxi.co.uk/> or by telephone, at 01598 763467.

**LINTON, NORTH YORKSHIRE**

**Linton Memorial Hall is in the village of Linton near Wetherby**

**The Pastures, Linton Ln, Linton, Wetherby LS22 4HL**

Linton Memorial Hall has been recently refurbished and is in the picturesque village of Linton, very near to the market town of Wetherby. It's a three day non-residential course but there are some really lovely places to stay very nearby. There are many local B&Bs and hotels, we suggest that you look at TripAdviser for reviews and information.

It is just a few minutes from the A1(M) and Wetherby.

**ASHBURTON, DEVON
Ashburton Town Hall, North St, Ashburton, Newton Abbot, Devon, TQ13 7QQ**Ashburton is just off the A38, about 21 miles South of Exeter. It is a lovely little town, very close to Dartmoor and the beautiful countryside of Devon, with lots of independent shops, restaurants and cafes to visit.

It's a three day non-residential course but there are some really lovely places to stay very nearby. There are many local B&Bs and hotels, we suggest that you look at TripAdviser for reviews and information.

As there are so many varied places to buy lunch here, we thought that it might be nice to have a change on this course. So lunch is not included in the course fee, and you can go and buy lunches of your own choice, or bring your own along with you.
Please note that at the car park next to the Town Hall there is a fee of £3.50 on the Friday and Saturday.

**We really look forward to seeing you in 2020!**

**Rebecca, Nel and Barbara.**

**Enquiries for all courses please contact Barbara Greaves at**

thenew.pastelschool@yahoo.co.ukTel 01943 864389 or call Nel on 07801051468

[www.thenewpastelschool.co.uk](http://www.thenewpastelschool.co.uk)