

# Booking Form

## The New Pastel School UK Courses 2018

### Part I

**For all courses in the UK** please print and complete Part I and return with deposit payment.

Please read Part 3 Prices, Part 4 Terms and Conditions, and Part 5 Venue Locations.

If you are booking on a Shorland Old Farm residential course please also print and complete Part 2.

Please tick the course that you would like to book;

Code	Date	Course Title and Venue	Tick
A	Thurs pm 22 <sup>nd</sup> Mar to Mon am 26 <sup>th</sup> Mar	'Pastels, New and Improvers', at Shorland Old Farm, Exmoor Residential Course	
B	Sun eve 15th July to Thurs am 19th July	'Pastels, Inspiration from Life' at Shorland Old Farm, Exmoor Residential Course	
C	Sat 1 <sup>st</sup> Sept to Sat 8 <sup>th</sup> Sept	'Pastels in Tuscany with Rebecca', at The Watermill at Posara, Residential Course for one week, please go to <a href="http://watermill.net/">http://watermill.net/</a> NB Rebecca ONLY will be teaching on this course	** see below
D	Fri 21 <sup>st</sup> to Sun 23rd Sept	'Develop your Pastel Skills, at Linton, North Yorkshire	
E	tbc	Non residential course tbc	

**\*\* For course C in Italy, please book directly with the Watermill at Posara**

<http://watermill.net/>      [info@watermill.net](mailto:info@watermill.net)      020 7193 6246

Student Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Email \_\_\_\_\_

Tel \_\_\_\_\_ Mobile \_\_\_\_\_

Name and contact number of friend or relative in case of emergency

\_\_\_\_\_

Relationship of person to you \_\_\_\_\_

### Food Allergies

As the weekend courses include lunch each day, please let us know if you have any food allergies or intolerances that we should be aware of. We always try to make sure everyone enjoys the time they spend on our courses, but we cannot guarantee that we can cater for all diets.

Please note, at the residential course at Shorland Old Farm, there will be a surcharge of £5 per day for special diets. The charge is to help offset the extra work and costs involved in buying special ingredients, preparation and cooking. N.B. Being Vegetarian is classed as a special dietary requirement.

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## Experience

What is your experience of using pastels? Are you a beginner, have used them a bit, been on several courses etc?

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## Mobility

Do you have any problems with mobility? It helps to know, so that we can set up the hall accordingly. Kindly note that access to the studio at Shorland Old Farm is by stairs only. There is unfortunately no disabled access.

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## Any other questions?

Do you have any other questions about the course? Please continue on back of sheet if necessary. We will endeavour to answer any queries you have.

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I agree to pay £100 deposit with my booking and the balance of £\_\_\_\_\_ 16 weeks (8 weeks for non-residential courses) prior to the course date (see Part 3 for prices)

I have read and agree to the Terms and Conditions (see below), please tick -----

**PLEASE READ OUR CANCELLATION POLICY AS IT HAS CHANGED**

Signed \_\_\_\_\_ dated \_\_\_\_\_

Please print your name \_\_\_\_\_

### Check List before posting, please tick

I have completed and enclosed my

**Booking Form Part 1** \_\_\_\_\_

**Booking Form Part 2 for Shorlands Courses** \_\_\_\_\_

**Deposit Cheque of £100** \_\_\_\_\_ or I wish to pay via **BACS** \_\_\_\_\_

Please make cheques payable to Rebecca de Mendonça

BACS payments to Mrs R de Mendonça, Nat West Bank, sort code 600801, account no 66276780

Please return your Booking Form Part 1 and Parts 2 (if appropriate) with your deposit (if paying by cheque) to;

**FAO Barbara Greaves**

**THE NEW PASTEL SCHOOL**

**10 Lawn Avenue, Burley in Wharfedale, Ilkley LS29 7ET**

Enquiries for all courses please contact **Barbara Greaves** at

[thenew.pastelschool@yahoo.co.uk](mailto:thenew.pastelschool@yahoo.co.uk) Tel 01943 864389

(if necessary call mobile 07749 705 612)

[www.thenewpastelschool.co.uk](http://www.thenewpastelschool.co.uk)

## Booking Form Part 2

### SHORLAND OLD FARM ACCOMMODATION FORM

Prices valid for bookings made before 1<sup>st</sup> January 2018

Please print, complete and return with Booking Form Part 1 if you are booking on the Shorland Old Farm residential courses. Please ignore this form if you are booking on non-residential courses, and see Parts 3, 4 and 5 for prices, terms and conditions, and venue locations.

Accommodation at Old Farm is in the form of 9 rooms each with either en-suite or a shared bathroom. Some are on the ground floor, others on the first floor. There are a range of single occupancy, twin or double rooms. Prices vary, as follows;

Prices for the 4 night and 3 day Course;

Single Occupancy full board £710

Shared Occupancy (twin or double rooms) full board per person, £662

Non Painter partner Half board (no lunch included) £268

Please indicate what your order of preference would be (ie put a 1 for first choice, 2 for next choice);

Single Occupancy\_\_\_\_\_

Sharing in a twin room\_\_\_\_\_

Sharing in a double room\_\_\_\_\_

Would you be willing to share a twin room with someone that you do not know? Yes / no  
If you are sharing with a friend or partner who is coming on the course, please give their name

Name of person sharing\_\_\_\_\_

There are no lifts at this venue.

Do you prefer to be on the Ground Floor? Yes / no / don't mind

**We will endeavour to allocate rooms based on your preference but cannot guarantee that you will get your first choice.**

**We will not ask you to share a room if you have stated that you do not wish to do so.**

**Our aim is for everyone to be as comfortable as possible, and to really enjoy the course.**

Special Dietary Requirements – Shorland Old Farm charge a £5 supplement per day for people booking with special dietary needs, due to the extra work involved. (Total £20) This includes vegetarian diets.

Do you have special dietary requirements? Yes / no

Please give details\_\_\_\_\_

Would you like to provide us with any other information that is relevant to your booking?

Please return this form with your Booking Form Part 1.

See Parts 3, 4 and 5 for Course Prices, Terms and Conditions, and Venue Locations.

Enquiries for all courses please contact Barbara Greaves at  
[thenew.pastelschool@yahoo.co.uk](mailto:thenew.pastelschool@yahoo.co.uk) Tel 01943 864389  
(if necessary call mobile 07749 705 612)

## Part 3, COURSE PRICES

The prices for 2018 will remain the same as 2017 prices for bookings made before 1<sup>st</sup> January 2018. From 1<sup>st</sup> January 2018, new prices will apply.

### Course A & B

Residential Courses at Shorland Old Farm

3 days tuition, 4 nights accommodation

Prices depend on your choice of accommodation;

Type of accommodation	Deposit payable on booking	Balance due 16 weeks before course date	Total Cost
Single Occupancy Full board plus tuition	£100	£610	£710
Shared Occupancy Full board plus tuition cost per person	£100	£562	£662
Non Painter partner Half board (not lunch)	£100	£168	£268

NB These prices do not include the supplement for special dietary requirements for the residential course, which will be £20 per person.

### Course C

One week residential course at The Watermill at Posara, Tuscany, Italy

From 1<sup>st</sup> Sept to 31<sup>st</sup> Dec 2017 a discount applies to prices

From 1<sup>st</sup> Jan onwards 2018 prices apply

Please check <http://watermill.net/> for details of prices

**Please contact Lois and Bill at The Watermill directly to book on this course.**

<http://watermill.net/>      [info@watermill.net](mailto:info@watermill.net)      020 7193 6246

### Course D

Non-residential course at Linton, near Wetherby, North Yorkshire

We are hoping that the price will be in the region of £400

Course description	Deposit payable on booking	Balance due 12 weeks before course date	Total Cost
Pastel Course with 3 days tuition and lunch Non-Residential	£100	£245	£345

### Course E

Non-residential course, details to be confirmed

We are hoping to keep the price in the region of £400

Course description	Deposit payable on booking	Balance due 12 weeks before course date	Total Cost
Pastel Course with 3 days tuition and lunch Non-Residential	£100	£245	£345

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## Part 4, TERMS AND CONDITIONS

### Booking Confirmation and Payment

We require a deposit with the booking form of £100 for each course, at the time of booking.

Please make cheques payable to Rebecca de Mendonça.

Please make BACS payments to Mrs R de Mendonca, Nat West Bank, sort/cd 600801, ac/no 66276780.

On receiving your booking form and deposit of £100 per course we will confirm your place and send a receipt via email or post. Places are allocated on a first come first served basis so if a course is full your deposit will be returned, and you will be placed on the waiting list and will be notified of spaces on other courses. Places do become available at the last minute, so it is worth going on the waiting list.

Balance of fees for all courses must be paid 16 weeks before start date of course for residential courses and 12 weeks for non-residential courses. If we do not receive your payment by the due date we may treat your booking as cancelled and any monies already paid may be forfeited.

### Cancellations

For the residential courses, once we received your deposit your place is guaranteed, but **PLEASE NOTE for cancellations made 16 to 8 weeks prior to the course date you will be liable for 50% of the total fee for the course, not just the deposit, if you then have to cancel.** This is because we will then ourselves be committed to pay for your accommodation at the venues once we have confirmed numbers to them.

For cancellations made **within 8 weeks** of the course start date **the full course fee will not be refunded unless a replacement can be found.**

If a replacement is found, your money will be refunded less a £80 administration fee.

**We therefore strongly recommend that you take out holiday cancellation insurance.**

For all non-residential courses cancellations made 12 weeks or more prior to the start date of the course will result in the loss of your deposit only. For cancellations made within 12 weeks of the course start date **the full course fee will not be refunded unless a replacement can be found.**

If a replacement is found, your money will be refunded less a £80 administration fee.

**We therefore strongly recommend that you take out holiday cancellation insurance.**

### Alterations

All arrangements are subject to alteration. In the event of any significant change (defined as a change in the teaching staff, a change in the course content or a change in venue to an alternative more than 2 miles from the original) the organisers' liability is limited to any monies paid to them.

### Personal Property

We regret that we cannot accept responsibility for loss or damage to guest's property.

### Important - Access to Venues

Please note that Shorland Old Farm does not have disabled access. If you have difficulty climbing stairs please do not sign up for the courses at this venue, but please still let us know if you are interested for the future so that we can let you know when more suitable venues become available.

### Materials and Clothing

By all means if you wish to bring along your own pastels, if you have any, that is fine. Equally if you have none at all, that is fine as all materials will be provided. Please come in clothes suitable for painting or bring a painting shirt or apron as they are not provided.

### Food Allergies

**While reasonable care and provision will be taken to accommodate any individual's food allergies (that are highlighted on the booking form) in relation to the provision of food during the course, Rebecca de Mendonca and Nel Whatmore however cannot be held personally responsible for any allergic reaction any individual may have to any food provided. If you are known to have extreme allergic or anaphylactic reactions we would strongly advise you to bring your own food.**

### NB Food Allergies for courses at Shorland Old Farm;

There is a £5 a day supplement for those with specific dietary needs; ie for Shorland Old Farm please add £20 to the price and inform us of your needs. Being vegetarian counts as a specific dietary need.

## Part 5, LOCATION OF COURSES

### DEVON

#### Shorland Old Farm. Barton Lane, Challacombe, Bratton Fleming EX31 4UB

Contact number **while on the course only** 07801051468 or 01598 763505.

Please note: if you use the postcode in your SatNav or on Google Maps for directions, do NOT follow the directions after joining the B3358.

Follow the directions below.

The coordinates on Google Maps are 51.156658, -3.895458 or +51° 9' 23.97", -3° 53' 43.65"

#### By car

##### Directions from the M5

From junction 27 of the M5 motorway take the A361 towards Barnstaple.

After approximately 24 miles, turn right onto the A399, towards Ilfracombe.

After about 11 miles, turn right again onto the B3358, signposted to Challacombe and Simonsbath.

Follow this road for approximately 1 mile, and you will reach a crossroads.

Bear right, signed to Challacombe church and Barton Town.

The first drive on the right, about 50 yards down the lane, is the entrance to Shorland Old Farm.

#### By Public Transport

Shorland Old Farm is ruraly situated. The closest train and coach stations are at Barnstaple, ten miles away. Taxis may be booked to bring you out to Challacombe.

There is a small, family-owned taxi company in Challacombe, Webbers Travel, and transport may be booked through them. <http://www.webberstaxi.co.uk/> or by telephone, at 01598 763467.

### NORTH YORKS

#### Linton Memorial Hall is in the village of Linton near Wetherby

#### The Pastures, Linton Ln, Linton, Wetherby LS22 4HL

We have decided to run a NEW course nearer to Nel's home. Linton Memorial Hall has only just been refurbished and is in the picturesque village of Linton, very near to the market town of Wetherby. It's a three day non-residential course but there are some lovely places to stay very nearby including Wood Hall, if you fancy pampering yourself. It's only a five minute drive and is situated within beautiful countryside.

There are many other local B&Bs and hotels, we suggest that you look at TripAdvisor for reviews and information.

**We really look forward to seeing you in 2018!**

**Rebecca, Nel and Barbara.**

Enquiries for all courses please contact Barbara Greaves at

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